## **MEMO**

To: Carroll County Board of Supervisors

From: R. Cellell Dalton

Date: 10/23/2019

Subject: Naming of Building Official

Per State requirement, USBC Section 105.1, Carroll County needs to officially appoint a Building Official. I request that the Board of Supervisors name Timothy Carpenter as the Carroll County Building Official with a date effective July 7, 2015.